

Joint Executive (Cabinet) Committee

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title:	Agenda																																
Date:	Tuesday 24 July 2018																																
Time:	6.00 pm																																
Venue:	Conference Chamber West (FR109) West Suffolk House Western Way Bury St Edmunds IP33 3YU																																
Membership:	<p style="text-align: center;">Chairman John Griffiths</p> <p style="text-align: center;">Vice-Chairman James Waters</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Councillor</u></th> <th style="text-align: left;"><u>Portfolio</u></th> </tr> </thead> <tbody> <tr> <td>David Bowman</td> <td>Operations</td> </tr> <tr> <td>Ruth Bowman J.P.</td> <td>Future Governance</td> </tr> <tr> <td>Andy Drummond</td> <td>Leisure and Culture</td> </tr> <tr> <td>Stephen Edwards</td> <td>Resources and Performance</td> </tr> <tr> <td>Robin Millar</td> <td>Deputy Leader/Families and Communities</td> </tr> <tr> <td>Lance Stanbury</td> <td>Planning and Growth</td> </tr> <tr> <td>James Waters</td> <td>Leader</td> </tr> <tr> <td>Carol Bull</td> <td>Future Governance</td> </tr> <tr> <td>Robert Everitt</td> <td>Families and Communities</td> </tr> <tr> <td>John Griffiths</td> <td>Leader</td> </tr> <tr> <td>Ian Houlder</td> <td>Resources and Performance</td> </tr> <tr> <td>Sara Mildmay-White</td> <td>Deputy Leader/Housing/West Suffolk Lead for Housing</td> </tr> <tr> <td>Alaric Pugh</td> <td>Planning and Growth</td> </tr> <tr> <td>Jo Rayner</td> <td>Leisure and Culture</td> </tr> <tr> <td>Peter Stevens</td> <td>Operations</td> </tr> </tbody> </table>	<u>Councillor</u>	<u>Portfolio</u>	David Bowman	Operations	Ruth Bowman J.P.	Future Governance	Andy Drummond	Leisure and Culture	Stephen Edwards	Resources and Performance	Robin Millar	Deputy Leader/Families and Communities	Lance Stanbury	Planning and Growth	James Waters	Leader	Carol Bull	Future Governance	Robert Everitt	Families and Communities	John Griffiths	Leader	Ian Houlder	Resources and Performance	Sara Mildmay-White	Deputy Leader/Housing/West Suffolk Lead for Housing	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																																
Quorum:	Six Members, to include at least three of the total number of Members of each Cabinet.																																
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																																

Public Information

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Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Councils actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 12

To confirm the minutes of the meeting held on 25 June 2018 (copy attached).

Part 1 - Public

3. Open Forum

At each Joint Executive (Cabinet) Committee meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Reports of the Overview and Scrutiny Committees

**(a) St Edmundsbury Overview and Scrutiny Committee:
11 July 2018**

13 - 16

Report No: **CAB/JT/18/014**

Chairman of the Committee: SEBC Cllr Diane Hind

Lead Officer: Christine Brain

**(b) Forest Heath Overview and Scrutiny Committee:
12 July 2018**

17 - 22

Report No: **CAB/JT/18/015**

Chairman of the Committee: FHDC Cllr Simon Cole

Lead Officer: Christine Brain

- 6. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 26 June 2018** **23 - 30**
- Report No: **CAB/JT/18/016**
Portfolio Holders: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Jill Korwin
- NON-KEY DECISIONS
- 7. Newmarket Neighbourhood Plan: Pre-Submission Consultation** **31 - 118**
- Report No: **CAB/JT/18/017**
Portfolio Holders: FHDC Cllr Lance Stanbury
Lead Officers: Julie Baird and Marie Smith
- 8. Single Council Preparations: Approval to Consult on Harmonised Regulation and Licensing Policies** **119 - 146**
- Report No: **CAB/JT/18/018**
Portfolio Holder: SEBC Cllr Alaric Pugh and FHDC Cllr Lance Stanbury
Lead Officers: Julie Baird, David Collinson and Andrea Mayley
- 9. Forest Heath and St Edmundsbury Decisions Plans**
- (a) Forest Heath Decisions Plan: 1 July 2018 to 31 March 2019** **147 - 160**
- To consider the most recently published version of Forest Heath's Cabinet Decisions Plan.
- Report No: **CAB/JT/18/019**
Portfolio Holder: FHDC Cllr James Waters
Lead Officer: Ian Gallin
- (b) St Edmundsbury Decisions Plan: 1 July 2018 to 31 March 2019** **161 - 176**
- To consider the most recently published version of St Edmundsbury's Cabinet Decisions Plan.
- Report No: **CAB/JT/18/020**
Portfolio Holder: SEBC Cllr John Griffiths
Lead Officer: Ian Gallin
- KEY DECISIONS
- 10. Forest Heath and St Edmundsbury Revenues Collection Performance and Write-Offs** **177 - 182**
- Report No: **CAB/JT/18/021**
Portfolio Holder: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Rachael Mann

11. Exclusion of Public and Press

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

12. Exempt Appendices: FHDC and SEBC Revenues Collection and Performance Write-Offs (paras 1 and 2)

183 - 194

Exempt Appendices 1 to 5 to Report No: **CAB/JT/18/021**
Portfolio Holders: FHDC Cllr Stephen Edwards and SEBC Cllr Ian Houlder
Lead Officer: Rachael Mann

(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual.)

(No representations have been received from members of the public regarding this item being held in private.)